



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
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February 19, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: AS-NEEDED BUILDING-RELATED  
INSPECTION SERVICES  
AWARD CONSULTANT SERVICES AGREEMENTS  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works to execute three consultant services agreements with Bureau Veritas North America, Harris & Associates, and The "G" Crew for as-needed building inspection, special inspection, and Office of Statewide Health Planning and Development Inspection of Record services for capital projects. The agreements will be for a term of 2 years each with two 1-year renewal options commencing on the date of the initial Notice to Proceed, for a not-to-exceed fee of \$2.5 million each, for a total of \$7.5 million to be financed from the Facilities Project Management General Fund's Fiscal Year 2008-09 Budget for individual projects as they are approved by your Board.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended agreements will augment staff levels on an as-needed basis. The firms will provide building-related inspection services to support various County construction projects located throughout the County of Los Angeles. This will enable the Department of Public Works (Public Works) to meet the uneven demand for building inspection services resulting from the varying number and types of County building projects that are under construction at any given time. Service levels for similar

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contracted services over the past 3 years have met or exceeded expectations, and multiple agreements will allow us to meet service levels that exceed the available resources of any single consultant firm.

The objective of the Request for Proposals was to select up to three firms that demonstrate the highest level of experience and capability. We are recommending that your Board allow us to award three agreements to increase contracting flexibility and maintain the continuity and level of service for key capital projects.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1) and Organizational Effectiveness (Goal 3) by increasing our capacity to handle irregular workloads in a responsive manner.

### **FISCAL IMPACT/FINANCING**

Each contract period will be for 2 years, with an option for two 1-year renewals, for a combined total not-to-exceed fee of \$7.5 million for the term of the entire agreement.

Sufficient funds to finance these agreements are available in the Facility Project Management General Fund's Fiscal Year 2008-09 Budget. Costs in the Facility Project Management General Fund will be recovered through billings to capital projects. Funds required to finance the renewal options will be made available through the annual budget process.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The agreements will be in the form previously reviewed and approved by County Counsel. The recommended agreements were solicited on an open competitive basis and are in accordance with applicable Federal, State, and County requirements. The contractor is in compliance with the Chief Executive Officer's and your Board's requirements.

These agreements contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service

Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding the consultants' minority participation is on file with Public Works. The consultants were selected upon final analysis and consideration without regard to race, creed, gender, or color.

The recommended consultants are Bureau Veritas North America, Harris & Associates, and The "G" Crew. These agreements will be for a period of 2 years. With your Board's delegated authority, the Director of Public Works may renew these agreements for two 1-year renewal options.

The agreements include a cost-of-living adjustment provision in accordance with your Board Policy, which was approved on January 29, 2002.

#### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required for award of the consultant services agreements for this scope of work.

#### **CONTRACTING PROCESS**

On October 29, 2007, Public Works issued a Request for Proposals to 47 firms for the project. Eight firms responded to the Request for Proposals. On December 17, 2007, a meeting was held to evaluate the proposals. An Evaluation Committee, composed of Public Works' technical staff, evaluated the proposals. Evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on review and evaluation of the proposals, Public Works is recommending Bureau Veritas North America, Harris & Associates, and The "G" Crew as the best qualified firms to perform the specified services.

As requested by your Board on February 3, 1998, the Request for Proposals was listed on the Doing Business with Us website. A copy of the website posting is included as Attachment A for your reference.

The Honorable Board of Supervisors  
February 19, 2008  
Page 4

Bureau Veritas North America's, Harris & Associates', and The "G" Crew's Community Business Enterprises participation data and 3-year contracting histories are on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreements as these agreements are for non-Proposition A services.

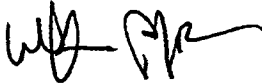
**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will not be a negative impact on current County services or projects during the performance of the recommended consultant services.

**CONCLUSION**

Please return one adopted copy of this letter to the Department of Public Works (Architectural Engineering Division).

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DLW  
DBM:dh

Attachment

c: County Counsel  
Department of Public Social Services (GAIN/GROW Program)

Award information has not been added at this time.

## Attachment A

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### Bid Information

**Bid Number :** ANGE02007

**Bid Title :** AS NEEDED GEOTECHNICAL ENGINEERING, MATERIALS TESTING, AND INSPECTION SERVICES

**Bid Type :** Service

**Department :** Public Works

**Commodity :** ENGINEERING - GEOLOGICAL

**Open Date :** 2/22/2007

**Closing Date :** 3/27/2007 4:00 PM

**Notice of Intent to Award :** [View Detail](#)

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The County of Los Angeles Department of Public Works (Public Works) is inviting proposals from qualified firms to provide As Needed Geotechnical Engineering, Materials Testing, and Inspection Services for various projects located throughout the County of Los Angeles.

For fastest response please email Matt Jerge your contact information and the RFP will be emailed to you.

**Contact Name :** Matt Jerge

**Contact Phone# :** (626) 458-2593

**Contact Email :** [mjerge@dpw.lacounty.gov](mailto:mjerge@dpw.lacounty.gov)

**Last Changed On :** 2/26/2007 9:35:18 AM

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